



Scope of Work: Waste Programme

Closing Date: 31 December 2025

Directors – W.L. Callcott-Stevens · G.F. James · W. Visser · K. Ngoasheng · S. Nakamura * ·
G. Moseneker · S. Capriello · J.L. Foster · V.D. Hange * · M.E.C. Moleki (*Foreign)

✉ info@dorperwindfarm.co.za

☎ +27 (0)11 783 5223 |
+27 (0) 87 550 0340

📍 First Floor, Block G
Morningside Close
222 Rivonia Road,
Morningside, 2057 South Africa


Dorper Wind Farm (RF) Proprietary Limited
Registration Number 2009/022085/07
VAT Registration Number 4010261818


Contents

1. INTRODUCTION	Error! Bookmark not defined.
2. SCOPE OF WORK	3
3. RFQ RESPONSE REQUIREMENTS	3
4. EVALUATION CRITERIA	5
5. SUBMISSION GUIDELINES	6
6. CONTRACT TERMS	6
7. TERMS & CONDITIONS	7

Directors – W.L. Callcott-Stevens · G.F. James · W. Visser · K. Ngoasheng · S. Nakamura * ·
G. Moseneke · S. Capriello · J.L. Foster · V.D. Hange * · M.E.C. Moleki (*Foreign)

 info@dorperwindfarm.co.za

 +27 (0)11 783 5223 |
+27 (0) 87 550 0340

 First Floor, Block G
Morningside Close
222 Rivonia Road,
Morningside, 2057 South Africa

Dorper Wind Farm (RF) Proprietary Limited
Registration Number 2009/022085/07
VAT Registration Number 4010261818



1. INTRODUCTION

Dorper Wind Farm RF Proprietary Limited (DWF), located just south of Molteno in the Eastern Cape, operates 40 x 2.5MW Nordex wind turbines and is committed to contributing meaningfully to the socio-economic development of surrounding communities. In alignment with its obligations to the Department of Mineral Resources and Energy (DMRE), DWF focuses its economic development initiatives within a 50 km radius of the wind farm, specifically targeting the communities of Molteno and Sterkstroom.

In alignment with its commitment, DWF actively collaborates with local stakeholders to implement programmes that address pressing community needs. These include support for agricultural development, education, skills training, and enterprise development. By investing in initiatives such as the Community Waste Programme, waste programs aim to fill gaps in municipal services, empower local communities, and contribute to a more sustainable, circular economy. Through the establishment of community-owned waste processing facilities, and collaborative efforts between communities and government entities to improve waste collection, reduction, recycling, and disposal, fostering sustainable livelihoods and environmental health

SCOPE OF WORK

1. Recyclable waste Collection and Disposal

- **Collection:**

Implement labour-intensive methods to collect recyclable waste in under-serviced rural communities of Sterkstroom and Molteno, ensuring accessible collection points for all residents of the two towns.

- **Disposal:**


Transport collected, recyclable waste to licensed and compliant Buy-Back Centres, providing proof of material recycled and total tonnage bailed and sold.


2. Recycling Infrastructure and Processes

- **Infrastructure:**

Directors – W.L. Callcott-Stevens · G.F. James · W. Visser · K. Ngoasheng · S. Nakamura * ·
G. Moseneke · S. Capriello · J.L. Foster · V.D. Hange * · M.E.C. Moleki (*Foreign)

 info@dorperwindfarm.co.za

 +27 (0)11 783 5223 |
+27 (0) 87 550 0340

 First Floor, Block G
Morningside Close
222 Rivonia Road,
Morningside, 2057 South Africa

Dorper Wind Farm (RF) Proprietary Limited
Registration Number 2009/022085/07
VAT Registration Number 4010261818



Establish or upgrade local recycling Buy-Back centers and facilities for sorting, processing, and re-using recyclable materials.

- **Waste Sorting:**

Facilitate the process of separation of recyclable materials from general waste to maximize recovery and minimize landfill waste within the communities' households and local businesses.

- **Market Development:**

Develop new markets and support Extended Producer Responsibility (EPR) schemes to create demand for recycled materials.

3. Community Engagement and Education

- **Awareness Campaigns:**

Launch public education campaigns to inform communities about waste management practices, the importance of recycling, and proper waste separation at source. Facilitate community clean up and greening campaigns

- **Gather Community Input:**

Involve the community in designing and providing feedback on the recycling scheme to ensure it is convenient, accessible, and meets their needs.

- **Capacity Building:**

Provide training and develop the capacity of local community members, with the emphasis on unemployed youth in waste management practices.

4. Stakeholder Collaboration

- **Partnerships:**

Forge partnerships with local businesses, schools, government bodies, and waste picker cooperatives to enhance program effectiveness.

- **Consultation:**

Engage stakeholders through workshops and consultations to identify their needs and priorities for recycling programs.


5. Monitoring and Reporting


- **Monitoring & Evaluation:**

Regularly monitor waste management systems, track recycling rates, and measure the impact of community awareness campaigns.

Directors – W.L. Callcott-Stevens · G.F. James · W. Visser · K. Ngoasheng · S. Nakamura * ·
G. Moseneke · S. Capriello · J.L. Foster · V.D. Hange * · M.E.C. Moleki (*Foreign)

 info@dorperwindfarm.co.za

 +27 (0)11 783 5223 |
+27 (0) 87 550 0340

 First Floor, Block G
Morningside Close
222 Rivonia Road,
Morningside, 2057 South Africa

Dorper Wind Farm (RF) Proprietary Limited
Registration Number 2009/022085/07
VAT Registration Number 4010261818



- **Reporting:**

Maintain detailed records of collected, recycled, and disposed waste, including monthly reports with waste manifests and landfill compliance and governance documents.

6. Compliance and Sustainability

- **Legislation:**

Ensure all activities comply with applicable waste management, occupational health, safety, and governance requirements.

- **Green Economy:**

Integrate principles of the green economy by maximizing material re-use and recycling while minimizing waste generation, contributing to a low-carbon foot print.

3. RFQ RESPONSE REQUIREMENTS

Potential Service Provider must provide the following details in their response:

1. Company (Name, Address, Contact Person, Website, Years of Experience, Past experience etc.)
2. Pricing Schedule (Annexure A) (Itemized cost structure, travel, materials, and communication)
3. At least two reference letters (At least two references for work conducted as a company, reference must be on the letterheads of clients)
4. Company Registration Documents
5. BBBEE Certificate or Sworn Affidavit


4. EVALUATION CRITERIA


Only bids that have submitted the required documentation in Section 4: RFQ Response Requirements, will be evaluated based on the below criteria.

1. BBBEEE Scoring (30%)

Directors – W.L. Callcott-Stevens · G.F. James · W. Visser · K. Ngoasheng · S. Nakamura * ·
G. Moseneke · S. Capriello · J.L. Foster · V.D. Hange * · M.E.C. Moleki (*Foreign)

 info@dorperwindfarm.co.za

 +27 (0)11 783 5223 |
+27 (0) 87 550 0340

 First Floor, Block G
Morningside Close
222 Rivonia Road,
Morningside, 2057 South Africa

Dorper Wind Farm (RF) Proprietary Limited
Registration Number 2009/022085/07
VAT Registration Number 4010261818



- Level 1 = 30%, Level 2 = 25%, Level 3 = 20%, Level 4 = 15%, Level 5 = 10%, Level 6 = 5%, Level 7+ = 0%

2. Experience and references (20%)

- 5% for each credible reference letter, with a maximum of 20% total
- DWF reserves the right to verify references

3. Pricing (20%)

- Sliding scale calculation, the lowest (cheapest/best) priced potential Service Provider scores 20% and highest priced potential Service Provider scores 0%

4. Proposal (30%)

- None = 0%, Poor = 10%, Good = 20%, Very Good = 30%

5. SUBMISSION GUIDELINES


- **Deadline for Submission:** 31 December 2025
- **Submission Method:** Email response requirements (see Section 4) to rfq@dorperwindfarm.co.za. Only submissions via email shall be accepted.
- **Point of Contact:** rfq@dorperwindfarm.co.za
- **Clarification Requests Deadline:** all clarifications must be directed to rfq@dorperwindfarm.co.za by the 31 December 2025


6. CONTRACT TERMS

- The duration of the contract should indeed be flexible based on the specific needs of the assessment.

Directors – W.L. Callcott-Stevens · G.F. James · W. Visser · K. Ngoasheng · S. Nakamura * ·
G. Moseneke · S. Capriello · J.L. Foster · V.D. Hange * · M.E.C. Moleki (*Foreign)

 info@dorperwindfarm.co.za

 +27 (0)11 783 5223 |
+27 (0) 87 550 0340

 First Floor, Block G
Morningside Close
222 Rivonia Road,
Morningside, 2057 South Africa

Dorper Wind Farm (RF) Proprietary Limited
Registration Number 2009/022085/07
VAT Registration Number 4010261818




- Compliance with legal and contractual obligations. The preferred Service Provider shall enter into a Service Level Agreement with DWF.
- Payment terms (To be made upon receipt and approval of the monthly report).


7. TERMS & CONDITIONS

- Dorper Wind Farm reserves the right to accept or reject any RFQ responses or to not appoint/award a Service Provider or Candidate
- Validity period of the quotations shall be 60 days
- Compliance with legal and contractual obligations shall be required throughout the contract period

Directors – W.L. Callcott-Stevens · G.F. James · W. Visser · K. Ngoasheng · S. Nakamura * ·
G. Moseneker · S. Capriello · J.L. Foster · V.D. Hange * · M.E.C. Moleki (*Foreign)

 info@dorperwindfarm.co.za

 +27 (0)11 783 5223 |
+27 (0) 87 550 0340

 First Floor, Block G
Morningside Close
222 Rivonia Road,
Morningside, 2057 South Africa

Dorper Wind Farm (RF) Proprietary Limited
Registration Number 2009/022085/07
VAT Registration Number 4010261818